



HISTORIC RESOURCES COMMISSION OF ASHEVILLE & BUNCOMBE COUNTY
APPLICATION FOR **MAJOR WORK CERTIFICATE OF APPROPRIATENESS**
and
PRELIMINARY PLANS REVIEW FOR NEW CONSTRUCTION

Date of Application _____
Address of Property _____ PIN _____
Zoning _____ Use _____

Applicant Name _____
Mailing Address _____
Telephone Number _____
Property Owner ____yes ____no If not, specify relationship to project _____
Owner Name _____

Project Type

(check those that apply)

Preliminary Review _____

Final Review _____

Landscaping

____ fence
____ trees
____ driveway/
parking
____ other

Major Maintenance

____ new roof
____ gutters
____ storm
windows/doors
____ siding
____ porch/stairs
____ masonry
____ other

**Building
Rehabilitation**

____ doors
____ windows
____ siding
____ porch/stairs
____ artificial
siding
____ foundation
____ roof
____ soffit/eave/
gutters
____ other

**New
Construction**

____ utility bldg.
____ new bldg.
____ other

Additions

____ kitchen
____ bedroom
____ porch
____ other

**Demolition or
Relocation**

____ demolition
(Please list materials to be
removed)

____ move building

Signage

____ new sign
____ lighted
____ other

Project Description (DESCRIBE PROJECT FULLY; ATTACH ADDITIONAL PAPER IF NEEDED)

Supporting materials attached? ____ yes ____ no

Read carefully and sign:

- Applicant should become familiar with applicable design guidelines before completing application.
- Complete application must be received in HRC Office, room 505, Asheville City Building, 21 days before Commission meeting to be scheduled for review.
- Complete application consists of this form (filled out and signed) and sufficient supporting materials to adequately describe the project (see checklists and consult with HRC staff to determine what will be required).

The undersigned signifies that the above is true.

Name _____

Date _____

Historic Resources Commission of Asheville & Buncombe County
PO Box 7148
Asheville, NC 28802
828-259-5836

\$50 Fee paid _____ (date)